



**DEPARTMENT OF CHILDREN,
YOUTH, AND FAMILIES**

MFSRC 2024 – State of Collections

Scott Wotzka | Claims Specialist | Economic Assistance and Employment Supports Division
9/9/2024

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Topics

- Contact Information
- Department split
- Policy and procedural changes
- TOP info

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DHS TOP/Claims Staff

- TOP Staff
SIR group e-mail : MAXIS-TOP@cty.dhs.state.mn.us
- Joann Parten – TOP
Phone Number: 651-539-7824
SIR email: Joann.Parten@state.mn.us
- Scott Wotzka – MAXIS Claims/TOP
Phone Number: 651-431-3955
SIR email: Scott.Wotzka@state.mn.us

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TOP Client Numbers and Client Email

- TOP Phone Numbers for Clients:
Metro 651-431-3967 or
1-800-662-2694
- TOP Client Email
dhs.top.qa@state.mn.us
- TOP page on DHS Website
<https://mn.gov/dhs/top>

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Department Split

- DHS split into three departments beginning 7/01/24
- They are:
 - Department of Children, Youth and, Families
 - Department of Direct Care and Treatment
 - Department of Human Services

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Department of Children, Youth, and Families

- DCYF contains all Children and Family Services programs
 - Child Safety and Permanency
 - Economic Assistance and Employment Supports – SNAP and MFIP
 - Child Support
 - Child Care
- Also includes some Office of Inspector General, some public safety, some education and some health department

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Department of Direct Care and Treatment

- DCT will function more like other health care systems
- Will be overseen by a board of directors

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Department Human Services

- DHS focuses on:
 - Physical and behavioral health services
 - Long term care services
 - Medicaid programs
 - Housing services (Housing Support)
 - Services for seniors and people with disabilities (MSA and GS)

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Policy Change – QC Claims

- CM section 0025.12.03 – Overpayments Exempt from Recovery
 - Previous policy stated that claims found as a result of QC errors were not collectible
 - These types of claims are now collectible
 - Policy manual will be updated for 10/1/24

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TOP Procedures

- When both TOP and Revenue Recapture are collected
- If the collection date is the same, we will require RR back out and refund
- If RR doesn't refund funds, you will need to refund

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Who has questions?

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Thank You!

Scott Wotzka – Claims/TOP
Phone Number: 651-431-3955
Email: Scott.Wotzka@state.mn.us

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