

MINUTES
BOARD OF DIRECTORS MEETING
MINNESOTA FAMILY SUPPORT & RECOVERY COUNCIL
Cragun's –September 10, 2008

Members present: Jenna Penfield, Juan Martinez, John Stark, Sandy Slocum, Grant Forsyth, Ruth Sundermeyer, Nancy Menssen, Anne Bradley, Sandy Thorne, Melissa Rossow, Terri Nielsen, Lori Lofrano, Trygve Larsen, Rich Thielman, Jennifer Stanfield, Pat Krauth, Diane Hall, Amy Hoagland, Lynda Flykt, Tina Buscher, Karen Strandemo, Mark Ponsolle, Jodi Schramel, Kathleen Tracy.

Excused Absences: Robert Tipp, Jenny Nystrom, Robyn Krause Yvonne Bibro, Brian Buhmann, Yvonne Bibro, Jolene Annen.

Unexcused Absences: Lisa Kontz.

Guests: Lou Anderson.

1. The meeting was called to order by President, Jenna Penfield at 12:36 pm at Cragun's in Baxter, MN.
2. Secretary's report: Secretary, Anne Bradley had previously distributed minutes for the meeting of June 19, 2008 by email. One correction was made and minutes were re-emailed. Motion by Mark Ponsolle, 2nd by Grant Forsyth to approve the minutes of 06/19/2008. Motion carried.
3. Treasurer's Report: Report was given at the annual meeting on August 8, 2008. Treasurer, John Stark informed the board that he will have an updated financial report with the updates of conference.
4. Audit Report: Finance Chair, Diane Hall reported that she has completed the audit and has approved the MFSRC financials and has a report to submit for filing.
5. Collaborative Reports:
 - A. MSSA-John Stark reported that it has been the tradition that 4 sessions that have been held at the MFSRC conference are chosen to be held at the MSSA conference. He requested that board members email him with any sessions that they feel would be good sessions for the MSSA conference.
 - B. Child Support Advisory Board-Jenna Penfield reported that there have been no meetings of the Child Support Advisory Board since the MFSRC board last met.

- C. MCRA-Sandy Slocum reported that they held their business meeting during conference, and their next meeting is scheduled for January.
 - D. MACSSA- No report.
 - E. MCAA- Mark Ponsolle reported that the MCAA sponsored conference is traditionally held in May and another one is being planned for this spring. This is a one day seminar and is meant to be a supplement to the MFSRC conference and not to be a substitute for it. He will keep the board updated regarding the MCCA conference.
6. Old Business: None
7. New Business:
- 1) Actions of the Executive Board since the June meeting—None.
 - 2) 2008-09 conference site—Grant Forsyth reported that the MFSRC conference is penciled in on the Cragun’s calendar for next fall, because the original intent of the MFSRC Board was to have conference at Cragun’s for two years in a row. If someone else requests the dates that we have penciled in Cragun’s, Cragun’s will contact us. It was decided that we would discuss this again in the November or October when budgets are done. If Cragun’s contacts MFSRC to state that someone else wants the dates we are penciled in for a decision will be made on whether we need an emergency meeting, an electronic vote, or see if Cragun’s has other dates available. Discussion followed regarding participants comments regarding this year’s conference site, as well as the cost difference between Cragun’s and St. Cloud. There is not a big cost difference for the participants, who stay, and we pick up a lot more commuters, but for MFSRC it is substantially more expensive to have the conference in St Cloud. Ruth Sundermeyer suggested an email to be sent out the County Directors, and Supervisor’s regarding whether counties will be sending staff to conference next year. It was decided that it is too soon for counties to commit to anything, but a survey should be put together to be sent out. Jenna Penfield, will draft an email to address variables regarding participation at another facility versus Cragun’s as well as to address budget constraints.
 - 3) 2008-09 Meeting dates and place—November 20, 2008 at Green Mill, in St Cloud. January 15, 2009-place to be decided, March 19th, 2009-place to be decided, April 16 2009-program only-place to be decided, and June 18, 2009-place to be decided.
 - 4) Committee Assignments: President, Jenna Penfield, went through the list of committee members and chairs. Each board member was given the opportunity to join or resign from a committee. The Board and Committee Roster will be updated and distributed to the Board as well as posted on the MFSRC website.

- 5) MFFN: John Stark stated that the MFFN Board held a meeting at Cragun's during conference. Their conference is scheduled for 1/15-1/16 and they will be holding a silent auction to raise funding for their organization. John Stark made a motion that MFSRC contribute \$50.00 to MFFN for a basket for their silent auction, 2nd by Pat Krauth. Motion carried.
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8. COMMITTEE REPORTS: The following committees had updates for the board.
 1. Conference Registration – Conference Registration Chair, Terri Nielsen had a question for the Board regarding a person who did not pay registration, and also whether an appointed member needed to pay registration. Discussion followed and it was agreed that if a person is a member of the Board they must pay registration, and if a person attends even one session they also should pay registration. Next year we need to think about doing a one day pass. The options of how to handle were discussed such as a different color for each day, or highlighted the name.
 2. Conference Program – Melissa Rossow questioned on whether MFSRC would approve mileage for speakers. Discussion held regarding the fact that this is not the past practice of MFSRC. Grant Forsyth made motion we pay the mileage this time for the one speaker that requested it, but we will no longer pay mileage for speakers after this year, 2nd by Sandy Slocum. Motion carried. Discussion followed regarding room reservations and meal tickets for speakers not being requested on the session coordinator forms, and that the forms regarding meal requests are not being sent first through the program chair. It was decided that due to the hassles that arose this year that the session coordinator form needs to be gone through thoroughly with the speakers, so it is followed and the form will go to the program chair first.
 3. Website – Lou Anderson reported that the bulk email list seems to be working well. There are instructions with every email regarding how to subscribe. He reminded board members to remind other members that if someone retires or leaves, to make sure to unsubscribe them. Access to subscribe or unsubscribe is not available on the website. He informed the board that he will be putting the handouts out on the website, and he would like to get them from the session coordinators as soon as possible. He stated that the case law updates have already been posted on the website.
 4. Newsletter Committee—President, Jenna Penfield read letter that was submitted by Newsletter Chair, Tracy Howe. The next deadline date is October 31, 2008. She needs an article from a spotlight county, and she would like an article on a special accomplishment. Tracy has plenty of pictures, more than she can use for the newsletter. It was decided that extra pictures could be posted on the website. Lori Lofrano stated that she is doing a piece on DOC. Jenna Penfield stated she would provide an update on the conference evaluations. Tryge Larson stated he will give the deadline date to Steve, so he can provide something from the State Office. Mark Ponsolle

stated he would do a legislative update and forecast piece. Any other newsletter information should be sent to Tracy.

Motion by Pat Krauth, 2nd by Lynda Flykt to adjourn. Motion carried. Meeting adjourned at 1:58 p.m.

Respectfully submitted,
Anne Bradley
Secretary-MFSRC