

MINUTES  
BOARD OF DIRECTORS MEETING  
MINNESOTA FAMILY SUPPORT & RECOVERY COUNCIL  
Jimmy's in Sauk Rapids – December 8, 2005

Members present: Robert Tipp, Julie Erickson, Juan Martinez, Anne Bradley, John Stark, Sandy Thorne, Lori Lofrano, Julie Ellis, Grant Forsyth, Ruth Sundermeyer, Mary Belfield, Sandy Slocum, Jolene Annen, Lisa Kontz, Diane Hodel, Jennifer Stanfield, Theresa Olson, Diane Hall, Sharon VanEpps, Wayland Campbell, Nancy Schroeder, Jenna Penfield, Michelle Collins, Melissa Rossow, Tracy Howe.

Excused Absences: Rich Thielman, Mark Ponsolle, Lynda Flykt, Yvonne Bibro, Pat Krauth, Brian Buhmann.

Guests: Brandy Hauwiller, Tracey Walen, Trygve Larson, Melinda Hugdahl

1. The meeting was called to order by President, Robert Tipp at 11:24 am at Jimmy's Pourhouse in Sauk Rapids, MN.
2. Secretary's report: Secretary, Anne Bradley had previously distributed minutes for the meeting of September 28, 2005 by email. Motion by Julie Erickson, 2<sup>nd</sup> by Theresa Olson to approve the minutes of 09/28/2005. Motion carried.
3. Treasurer's Report: Report was distributed and summary given by Treasurer John Stark. Savings balance of \$17,558.00, checking account balance of \$546.96, and conference account balance of \$1000.00. Treasurer's report placed on file.
4. Collaborative Reports:
  - A. MSSA-Theresa Olson reported that there will be 4 sessions at MSSA in the MFSRC track.
  - B. Child Support Advisory Board-Sandy Thorne stated that they just met yesterday. Wayland Campbell reported that there was a meeting with Senator Neville regarding proposed changes, and the proposal is currently at the Governor's office for approval. Sandy Thorne reported that there was a demonstration on the Shared Point which is the program that will be replacing Emilo. It is currently being piloted, and once the bugs are worked out, they will be setting it up for all counties, and both systems will be running simultaneously for a couple of months. Information regarding ongoing daily fixes to Prism, is that they are being prioritized with the 1<sup>st</sup> question is how the change affects Prism's integrity. The major concern at this time is the updates that need to be done for the new guidelines. IPP needs to be completed so it is ready for training, and updating of documents. Meeting is scheduled next week with the programmers regarding the web site calculator, and the State

will be contracting with PSI to review and report on the cost of raising children. SMI is being piloted in Dakota, Hennepin and Olmstead counties starting today, and the target date for the rest of the state is 02/01/2006, with ability to add clients starting June or July. The State office hopes to have the needed updates to Prism done for the Bankruptcy changes before this tax season. Under the director's report, there was much discussion regarding the budget reduction. Wayland Campbell passed out an article done by Vicky Teresky. Sandy Thorne continued to report that the Legislative audit should be completed by the end of December, and the Inspector General will be doing an audit on the undisbursed support.

- C. MCRA-Nancy Schroeder reported that MCRA's legislative committee has met with DHS with a few proposals and have gotten support. Their next meeting is 01/18/2006.
  - D. MACSSA- No report.
  - E. MCAA- Lisa Kontz reported that the next meeting is Friday, December 16, 2005.
5. Old Business:
- 1. Robert Tipp discussed the issue of inviting the past presidents of MFSRC to the annual conference because of their past involvement and dedication. Grant Forsyth stated that a table could be reserved at the banquet, and that MFSRC could pay for the dinner and they could be recognized for their past involvement. Much discussion held, such as setting up a cover letter and sending past presidents a registration form. It was decided that Grant Forsyth would look into this issue and it would be addressed at the next meeting.
  - 2. President's Process for MFSRC Appointments –Rich Thielman unavailable—Sandy Thorne made a motion to table to next meeting, 2<sup>nd</sup> by Teresa Olson. Motion carried.
  - 3. Julie Erickson informed the board that the program committee has booked Madden's for October 15-18<sup>th</sup> in 2006. Melissa Rossow made motion to sign the contracts for Madden's for 2006 & 2007, 2<sup>nd</sup> by Sandy Thorne. Motion carried. Grant Forsyth reported that a committee will be looking at other places throughout the State for prices and availability for future conferences.
6. New Business:
- 1) Theresa Olson brought up discussion on restarting the MFSRC newsletter and to have it available on the MFSRC website. Julie Erickson stated that this is a good idea, but who are we going to get to do the work. Wayland Campbell stated that there could be a DHS corner and that DHS would be willing to submit something quarterly. Discussion was held regarding what could be included in the newsletter, such as: PR, education,

historical, FAQ's, and possibly a collection piece. Sharon Vanepps volunteered that if people would send her information she would be willing to put it together. Julie Erickson stated that once it was put together she could put the newsletter out on the website. Committee set up to look into and come up with ideas—members are Theresa Olson, Grant Forsyth, Sharon Vanepps, Julie Erickson, and Mary Belfield.

- 2) Nancy Schroeder requested that the board consider contributing to the cost of printing the statute books for 2006. MCRA received two quotes for 266 copies, one from Kinko for \$1688.09, and the other with Crown Press for \$1158.86. Motion made by Sandy Thorne to approve the cost of printing up to \$2000.00, 2<sup>nd</sup> by Ruth Sundermeyer. Motion carried..
- 3) Theresa Olson reported on the Metro Regional Training. She thanked the board for the funding provided toward the project, and she thanked Melinda Hugdahl and Tracy Walen for being presenters. She stated that there were 105 attendees, and the max capacity for the facility was 120, so the training was very well attended, and well received. She was questioned on whether this maybe an annual thing, and she stated that it is being discussed.

#### 7. COMMITTEE REPORTS:

1. Finance – Diane Hall reported that she has completed the audit on the MFSRC books and everything checked out okay, and she will submit a written report
2. Constitution & By-Laws – Melissa Rossow reported that redistricting needs to be completed this year, and also requested that Jennifer Stanfield be added to this committee. Robert Tipp stated that if redistricting needs to be done and new maps need to be made, that he has information that could be helpful.
3. Legislation – Lisa Kontz reported that at this mornings meeting they went over some of the reform issues, and looked at training needs for the new legislation. They will be looking at new legislative proposals and will bring back to the board anything that they put together.
4. Historical - No report.
5. Education - No report.
6. Public Relations - Juan Martinez reported that the committee has a meeting scheduled for directly after this meeting, to discuss upgrading the display board. There will be a display at the MSSA conference this spring. Theresa Olson asked if we wanted to have a display at the two day Fatherhood Conference on the 23<sup>rd</sup> and 24<sup>th</sup> of January. It would have to be someone that was attending the conference and the cost is \$80.00. Michelle Collins and John Stark stated that they are planning on attending and that they would be willing to handling the display board. Motion made by Sandy Thorne that MFSRC should set up an Exhibit at the Fatherhood Conference, 2<sup>nd</sup> by Grant Forsyth. Motion carried.
7. Conference Registration - Tracy Howe has reported that all information has been handed over to Chisago County. Michelle Collins has no report.
8. Overall Conference – Juan Martinez reported that the conference committee met this morning.

9. Conference Program – Julie Erickson reported that the committee met this morning. The committee discussed the conference site as stated earlier and that we will be looking at other facilities for future conferences. The committee also discussed possible themes and keynote speakers, and the track leaders are set up. The SEA and Management track maybe used as an overflow track.
10. Nominations & Elections – Sandy Thorne stated that she will start inquiring of people at the next meeting as to whether they will run again and she will scout for a person to run for 2<sup>nd</sup> Vice President.
11. Awards – Theresa Olson-no report. Robert Tipp stated that everyone should keep in mind all year about someone that you would possibly want to nominate.
12. Website – Julie Erickson reported that she needs to get in touch with Lou Anderson, so that she can get the software to make the updates to the website.
13. Conference Site – this was previously covered.
14. Membership Committee – Anne Bradley reported that the updated list for the 2005 registries has been received.

Motion by Grant Forsyth, 2<sup>nd</sup> by Sandy Slocum to adjourn. Motion carried. Meeting adjourned at 12:47 pm

Respectfully submitted,  
Anne Bradley  
Secretary-MFSRC