

MINUTES
BOARD OF DIRECTORS MEETING
MINNESOTA FAMILY SUPPORT & RECOVERY COUNCIL
Jimmy's Pourhouse in Sauk Rapids – April 20, 2006

Members present: Robert Tipp, Julie Erickson, Juan Martinez, Anne Bradley, John Stark, Sandy Thorne, Rich Thielman, Grant Forsyth, Ruth Sundermeyer, Sandy Slocum, Lisa Kontz, Diane Hall, Sharon VanEpps, Jenna Penfield, Linda Flykt, Yvonne Bibro, Melissa Rossow, Jennifer Stanfield, Nancy Schroeder, Mary Belfield, Pat Krauth, Wayland Campbell, Tracy Howe, Julie Ellis, Diane Hodel, Theresa Olson, Mark Ponsolle.

Excused Absences: Lori Lofrano, Jolene Annen, Michelle Collins.

Unexcused: Brian Buhmann.

Guests: Trygve Larson, Brandy Hauwiller.

1. The meeting was called to order by President, Robert Tipp at 11:15 am at Jimmy's Pourhouse in Sauk Rapids, MN.
2. Secretary's report: Secretary, Anne Bradley had previously distributed minutes for the meeting of February 16, 2006 by email. One correction needed—Jennifer Stanfield, was marked as an unexcused absence, however was present at the meeting. Motion by Grant Forsyth, 2nd by Nancy Schroeder to approve the minutes of 02/16/2006. Motion carried.
3. Treasurer's Report: Report was distributed and summary given by Treasurer John Stark. Savings balance of \$17,873.86, checking account balance of \$697.71, and conference account balance of \$1,000.00. Treasurer's report placed on file.

Discussion held on increase of registration fee, that the attendance will probably be up this year due to the guideline changes, so expenses will be more. Motion made by Grant Forsyth, 2nd by Theresa Olson to increase the registration fees to \$60.00 for the 2006 conference. Motion carried.

4. Collaborative Reports:
 - A. MSSA-Theresa Olson reported that the MFSRC sessions at MSSA were well attended, and she thanked the presenters for their participation. She has not received the evaluations back yet, but will report on them once she receives them. She also thanked the members who manned the display booth. She informed the board that the MSSA Conference is something we should keep participating in.
 - B. Child Support Advisory Board-Rich Thielman reported that there have been 2 meetings since the last MFSRC Board meeting. The State office is working very hard on the Focus & Finish Plan. Rich provided copies of the handouts from the Child Support Advisory Board meeting to the MFSRC Board. The handouts consisted of the Focus & Finish Plan, CSED Bill Tracking Summary and the Minutes of the Joint Big 8 and Advisory Board minutes. Mark Ponsolle thanked Cheryl Glassel for

compiling the CSED Bill Tracking Summary and thanked the State and Wayland Campbell for providing a copy of this valuable tool to us.

C. MCRA-Nancy Schroeder reported that they just met yesterday, April 19th. She stated that Mark Ponsolle did a great presentation on the new guidelines. She also reported that a current DHS bulletin addresses Medical Assistance overpayments due to IEVS matches. When a policy interpretation was requested about overpayments identified in other ways, the State responded, "Further instruction regarding all other possible Medical Assistance overpayments will be issued in the near future. MA overpayments, other than those discovered via IEVS, can be determined currently if there is action via a fraud investigation. The dilemma is that MCRA members for a number of years have been determining, citing, and collecting overpayments in various situations which were not a result of an IEVS match or a fraud investigation. MCRA has sent a letter regarding this issue to Brian Osberg at Health Care Eligibility and Access Unit at the State and the Minnesota Fraud Investigators Assn. is also sending a letter to the State regarding this matter.

D. MACSSA- No report.

E. MCAA-Mark Ponsolle provided an update regarding the 04/28/2006 conference in St. Cloud. Invitations were made to the Assistant County Attorneys, Child Support Officers, Supervisors, Directors, and Local Bar Attorneys. Plenty of sign ups so far. At the conference they will be going over 4 guideline calculations as a group. Then they will hand out 4 other scenarios for the audience to complete, and then go over those as a group. The hands-on approach is very beneficial and everyone should consider sending someone. There will also be a presentation on the six month review and medical support. Mark stated that they checked into reducing the cost for registration, but they are unable to do this, because the registration just covers the costs involved in holding the conference. John Stark reported that the MFSRC display board will be at the MCAA Conference.

5. Old Business:

1. Invitation to past presidents to attend MFSRC conference—Grant Forsyth reported that he has the list of all the past presidents and is trying to confirm addresses for all of them. He stated he would be putting together a letter to give to Julie Erickson to review before sending out.
2. President's Process for MFSRC Appointments—Robert Tipp stated that he received a final draft from Rich Thielman and he read it to the Board. When a vacancy occurs on the Board, the President shall make an announcement by email to the membership, place an announcement on the website, and make an announcement at the board meeting regarding the vacancy, the announcement shall include a deadline to respond regarding interest in the vacancy. The President shall notify the membership by email, by placing an announcement on the website, and by making an announcement at the board meeting of who he appoints to the vacancy. Discussion was held regarding the fact that this is not a change to the by-laws by just a guideline on what is already there. Motion made by Grant Forsyth to accept this guideline, 2nd by Linda Flykt. Motion carried.
3. Contributions for Training—tabled to next meeting.
4. Voting Options at Conference—Melissa Rossow reported that the by-laws address how voting is to take place at the annual conference, but doesn't mandate that voting take place at the business meeting. It would take a by-law change to allow the ability to vote by email or

US mail. Question does the Board want to expand the voting to the membership not in attendance at conference. Discussion held on what happens with nominations made from the floor, or someone who needs to remove their name from the ballot at the last minute. Motion made by Melissa Rossow that nominations will be taken from the floor on Monday morning at the general session and voting will be done during the day on Monday and Tuesday morning. Counting of the ballots will take place on Tuesday evening or Wednesday morning. Each candidate will complete a Bio in advance and will be part of the packets handed out at registration. 2nd by Mark Ponsolle. Motion carried. The universal ballots will still be used.

6. New Business:

- 1) MFWCAA Conference—Pat Krauth requested that the MFSRC display booth be at the MFWCAA conference and asked for commitment from the members of DHS and MFSRC that are attending the conference to man the booth. It was decided that the booth would be at the conference. Discussion also held regarding whether MFSRC would be doing any sessions at conference. Pat informed the board that this is still being checked on.
- 2) Retirements—Discussion held regarding two retirements that are coming up, Roger Zimmerman whose retirement party is on 04/27, and Avis Campbell whose retirement is on 05/19.

7. COMMITTEE REPORTS:

1. Finance – Diane Hall reported that she has not been able to complete the audit on the conference account yet.
2. Constitution & By-Laws –Melissa Rossow informed the Board that the committee is still working on the redistricting, and very close to having recommendations done. She stated that some changes made need to be made to the Constitution & By-Laws regarding redistricting, and everyone should review the Constitution and By-Law to see if there are any other recommended changes and if so, let her know.
3. Legislation – Mark Ponsolle reported that they met this morning, and they discussed putting together a list of ideas that need to be addressed in 2007. Due to the loss of federal funding, we need to do a push to come up with ideas that will be efficient for the counties. If there are policies that get in the way of doing our jobs, we need to talk to the State and if legislation is the reason that the policy can't be changed, then we need to be working on changing the legislation. Redirection is being looked at in both the House and the Senate, but it probably won't pass this year. Mark hopes that in 2007 we work with the State and others to get changes made to make things work. We need to work on getting the Legislation to fund part of the federal reduction. Mark stated that Senator Neuville is open to discuss some of our issues this summer, instead of waiting until the next legislative session starts.
4. Historical – Grant Forsyth reported that he has the list of past presidents and is working on getting the addresses so that they can be invited to the fall conference.
5. Education - No report.
6. Public Relations – Juan Martinez reported that the display booth as at the MSSA conference and will be at the conference in St. Cloud next week. He thanked those who helped man the booth at MSSA.
7. Conference Registration – No report.
8. Overall Conference – Juan Martinez reported that the committee met and we are well on the way on getting things done.

9. Conference Program – Julie Erickson reported that all keynote speakers are lined up and the committee went through the tracks this morning and there are a lot of interesting ideas. Sandy Slocum showed the Board the giveaway that was decided on for conference. Next meeting is on 05/18/2006 at 10:00 a.m...
10. Nominations & Elections – Sandy Thorne informed the Board that she has completed a write up of what all the different positions are and this information will be put out on the website. She will be contacting directors and also requesting that this information be brought up at the Supervisor's meetings.
11. Awards – Theresa Olson reported that they have not met yet, and she requested that anyone that is on the Awards Committee to please attend the meeting on 05/18/2006, so issues can be addressed then. She will email the members of the committee with her suggestions.
12. Website – Julie Erickson reported that she has not received any information from Lou, yet.
13. Conference Site – Sandy Thorne reported that Lori had a conflict with attending today, and she stated that they have not yet met with Madden's regarding the concerns from last year. Sandy will get in touch with Lori to see if they can get together with Madden's within the next two weeks. Otherwise, everything is set to go.
14. Membership Committee – No report.
15. Newsletter Committee—Theresa Olson informed the Board that Newsletter IVD News & Views went away in 2003. She stated that this year at conference we need to let members know that the newsletter is coming back, and let them know that if we don't have your email address and you want electronic notifications to please sign up. Her ideas for the newsletter are: 1) MFSRC News, 2) County Spotlight, 3) Conference Corner, and 4) CSED Corner. She stated that possible timeframes would be to publicize at conference and get the first newsletter out shortly after that. Then to have an issue 3 to 4 times a year. Sandy Slocum volunteered to also be part of the Newsletter committee.

Motion by Mark Ponsolle, 2nd by Linda Flykt to adjourn. Motion carried. Meeting adjourned at 1:06 pm

Respectfully submitted,
Anne Bradley
Secretary-MFSRC