

MINUTES
BOARD OF DIRECTORS MEETING
MINNESOTA FAMILY SUPPORT & RECOVERY COUNCIL
Kelly Inn in St Cloud –January 17, 2008

Members present: Juan Martinez, John Stark, Jenna Penfield, Sandy Slocum, Grant Forsyth, Ruth Sundermeyer, Michelle Collins, Karen Strandemo, Nancy Menssen, Anne Bradley, Sandy Thorne, Jolene Annen, Melissa Rossow, Terri Nielsen, Lori Lofrano, Robert Tipp, Carol Wacker, Robyn Krause, Jenny Nystrom, Lisa Kontz, Trygve Larsen, Rich Thielman, Yvonne Bibro, Lynda Flykt, Jennifer Stanfield, Pat Krauth, .

Excused Absences: Julie Erickson, Diane Hall, Tracy Howe, Mark Ponsolle.

Unexcused Absences: Brian Buhmann

Guests: Karey Hindi

1. The meeting was called to order by President, Juan Martinez at 11:15 am at the Kelly Inn in St. Cloud, MN.
2. Secretary's report: Secretary, Anne Bradley had previously distributed minutes for the meeting of November 15, 2007 by email. Motion by Grant Forsyth, 2nd by Jenna Penfield to approve the minutes of 11/15/2007. Motion carried.
3. Treasurer's Report: Report was distributed and summary given by Treasurer John Stark. Savings balance of \$10,103.31, checking account balance of \$1,456.01, and conference account balance of \$5000.00. Treasurer's report placed on file.

John Stark initiated discussion on the updated display board and the great job that Molly Crawford did with improving its usefulness and its looks. The board was informed that DHS paid for the upgrades and MFSRC will not be charged a fee. Motion by John Stark, 2nd by Jolene Annen to include a thank you to Molly Crawford in the MFSRC minutes as well as to have a thank you card to be sent from the board. Motion carried.

4. Collaborative Reports:
 - A. MSSA-John Stark reported that the 4 sessions to be presented at the MSSA Conference in March are set and the information regarding the sessions has been given to MSSA.
 - B. Child Support Advisory Board-Sandy Thorne reported regarding items that were discussed at the last meeting. As of 01/09/2008 the EFT pilot with employers had successfully processed with 3 different employers and the plan

is to go statewide in March. DHS will be providing flyers with EFT information to the Counties to include with income withholding notices. The change with Project Intercept allowing certification on NPA arrears when children are emancipated ran this past weekend, and an additional 27,000 notices will be mailed. SHLIF is in its final stages, and DHS has mailed out a DVD for incarcerated parents to the County Jails and the County Attorney's Offices. Update on Tribal IV-D—White Earth opened 01/02/2008 and they are titled WENCSEP. Red Lake hopes to open 04/01/2008. Tribal IVE Foster Care has been signed by White Earth and Leech Lake. The ROP birth certificate automation hopes to be up and running May 2008. ACP termination is being finished and should migrate February or March of this year. January 22 through the 29th is the Federal Audit this year, and Counties with selected cases will need to send the entire file to DHS. They discussed the difficulty that counties are having locating copies of ROPs and Birth Records—DHS is renewing the contract and they would like case examples. Jodi Metcalf was also present at the meeting and they discussed the issues regarding the differences between courts and magistrates and medical service only requests—no resolutions were made.

- C. MCRA-Carol Wacker reported that at our last meeting MFSRC approved to have the Statute Book posted on the MFSRC website, and it is now available on the website. Next meeting is 04/17/2008.
 - D. MACSSA- No report.
 - E. MCAA- Lisa Kontz reported that the date for MCAA one day seminar is St Cloud is May 2, 2008. This seminar is also open to Child Support Officers, Supervisors, Directors, and others interested in attending. Notices have not yet been sent out.
5. Old Business:
- 1) Policy on Subsidizing Training—Michele Collins provided copies of the updated policy to the board for approval. Motion made by Sandy Thorne, 2nd by Lynda Flykt to approve policy and post on the MFSRC website. Motion carried.
 - 2) Policy on NCSEA attendance—carried to next meeting.
6. New Business:
- 1) Actions of the Executive Board since the October meeting—Juan Martinez reported that the Board had approved to award Helene Stoffey with a Lifetime Honorary Membership plaque for all her past dedication to the MN child support program. Her name will be added the MFSRC 2007 website list.
 - 2) Website Contact Information—Juan Martinez informed the board that the MFSRC website has been updated and there is an automatic link to each board member.

- 3) Conference Fees—Juan Martinez reported that the Program Committee is recommending an increase to the conference fee. Sandy Thorne provided the information regarding the recommendation. Motion made by Grant Forsyth, 2nd by Sandy Thorne to approve the recommendation of the Program Committee. Discussion held regarding whether cutting expenses was discussed, and how this increase may affect attendance from Counties. Juan Martinez informed the board that these issues were discussed and cutting of expenses will be looked at. Motion carried.

7. COMMITTEE REPORTS:

1. Finance – No report.
2. Constitution & By-Laws – no report.—however if someone has updates or changes please let her know.
3. Legislation – Lisa Kontz reported that they met this morning and that DHS has changed they are not going to address the parenting time expense adjustment at this time, in place of that they are looking at 256.87-married and separated issue and how counties are dealing with that. The workgroup is still meeting on this. MFSRC legislation committee is looking at proposed language change regarding credit for child's social security benefit—the crediting of arrears and how it plays into the calculation of support. They are also looking at some changes to the medical support language.
4. Historical – No report.
5. Education – No report.
6. Public Relations – No report.
7. Conference Registration – No report.
8. Overall Conference – Sandy Slocum reported that the Program Committee met this morning and the April 24, 2008 meeting will be held at Cragun's at 10:00 am. Grant Forsyth stated that he is working with Cragun's to get a special rate for the evening before, and to set up a tour. He stated he has met with Cragun's and discussed our needs. He informed the Board that Cragun's is a smoke free facility, but there are areas such as the parking lot where smoking is permitted.
9. Conference Program – Jenna Penfield informed the Board that program is being worked on.
10. Nominations & Elections – No report.
11. Awards – Rich Thielman reported that they are working on a change for another award and also working on a nomination form that will be put on the MFSRC website with a link that will send the form directly to him..
12. Website – No report.
13. Conference Site – Already reported.
14. Newsletter Committee—Jenna Penfield reported for Tracy Howe that there will be no January newsletter because no information was received. She has ideas for future articles, like President's corner, and a DHS corner. Pat Krauth stated that Wayland had agreed to put together something from DHS, and Tryge stated he could put something together regarding training. Suggestion

was made that maybe Mark Ponsolle could put something together from legislative. Pat Krauth stated that the newsletter has always been difficult to put together, that maybe people could be assigned to fill areas of the newsletter. Discussion held on how to get articles to put in the newsletter.

Additional Item—Annual Board Meeting – Pat Krauth discussed feedback he received regarding our annual board meeting. The concerns were that not much information is being shared at the board meeting and that it seems to be more about the prizes rather than what the organization does. Discussion held on options of changing time, changing activities. It was decided that the time could not be changed, but the meeting could be more professional, and that each committee should have a summary of their accomplishments during the year or their ideas for the future. This issue will be discussed more at the program committee meeting in April.

Motion by Lisa Kontz, 2nd by Melissa Rossow to adjourn. Motion carried. Meeting adjourned at 12:55 p.m.

Presentation followed by Alan Good regarding the proposal from the Kelly Inn to host the 2009 MFSRC Conference.

Respectfully submitted,
Anne Bradley
Secretary-MFSRC