



# **SUPERVISOR ROUNDTABLE**

ALBY CYLKOWSKI  
KALA KOLKIND  
JEANETTE KOEHLER-HARRIS

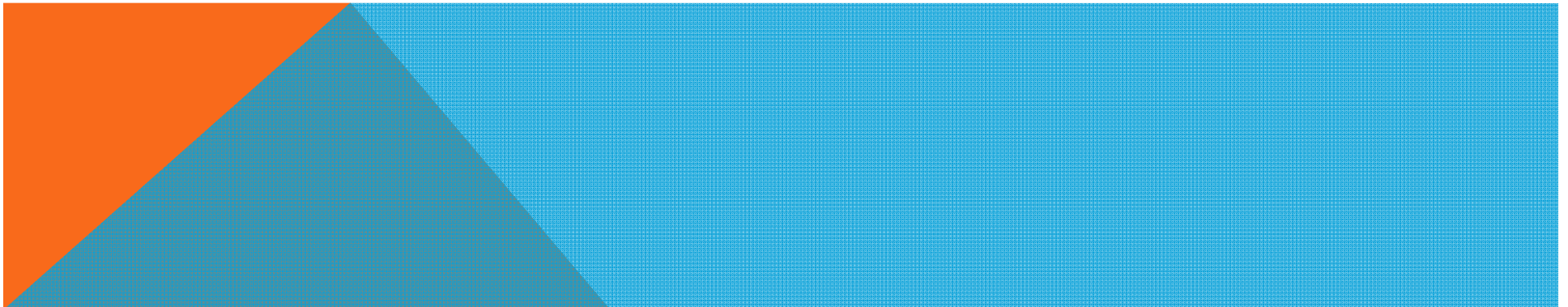
Intended Audience: Current Supervisors

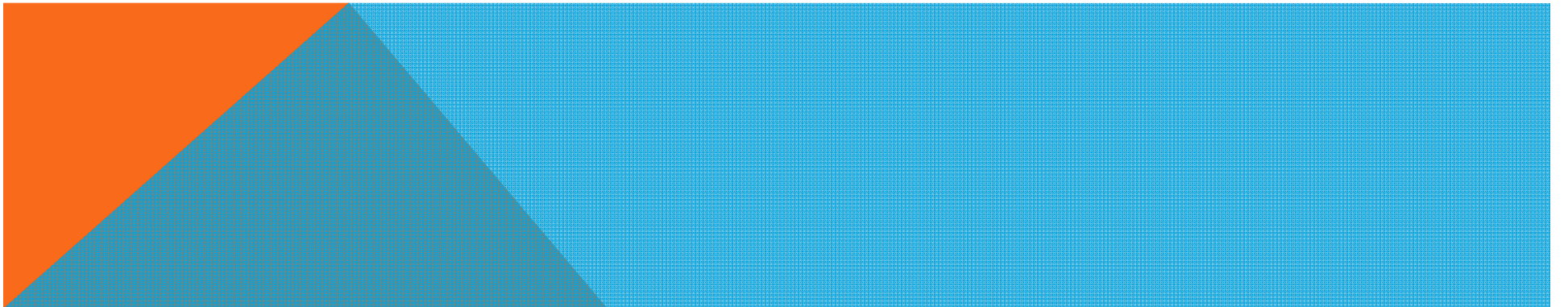
Topics:

Supervising Remote Staff

Former Peer now a Supervisor

Open forum for additional topics







# SUPERVISING REMOTE STAFF

S.M.A.R.T

**S**pecific

**M**easurable

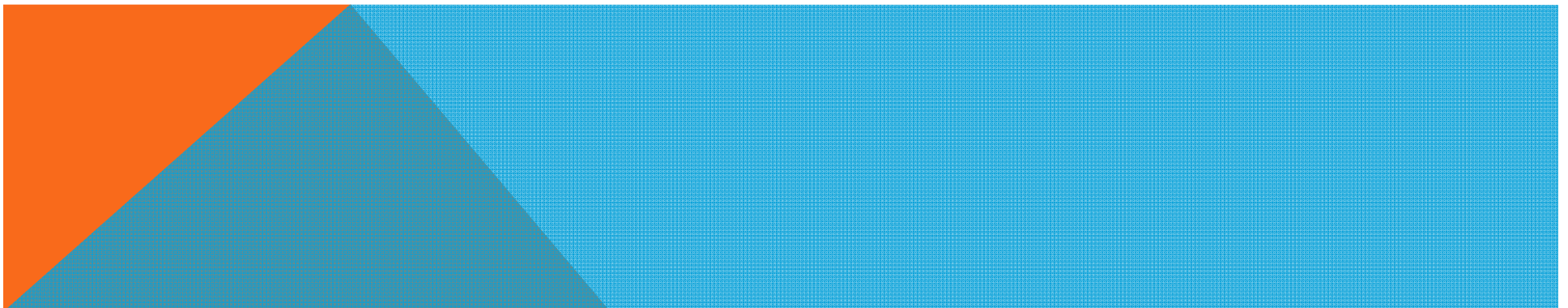
**A**chievable

**R**elevant

**T**ime-Bound



Former Peer now a Supervisor

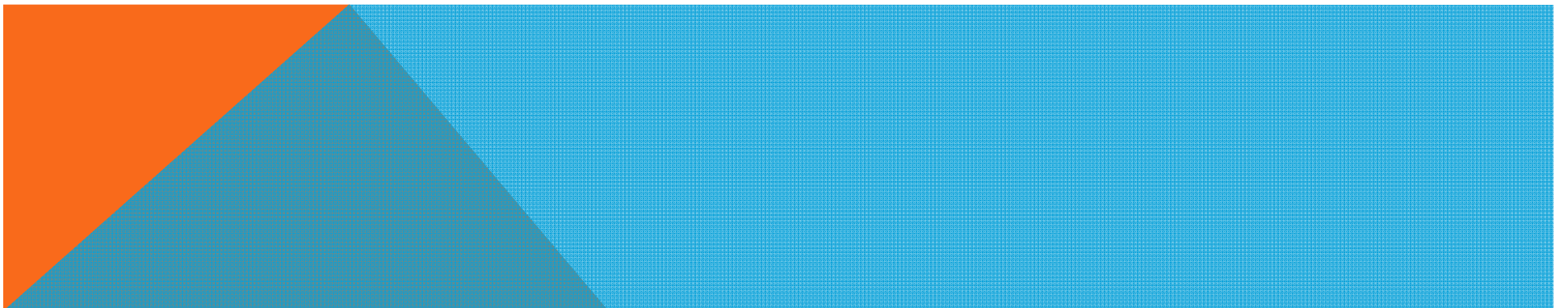


One-on-One meetings

Developing your leadership style

Identifying expectations

Share examples



- View All Site Content
- Documents
- Lists
- Discussions
- Sites
- People and Groups

Home - Supervisor Training  
https://www.dhssir.cty.dhs.state.mn.us/PRISM/Documentation/Training/WebDev/SupervisorTraining/default.aspx?PageView=Shared

### SUPERVISOR INFORMATION

CSED Supervisor Training is under construction. We are currently working to update materials and to develop new materials to help Child Support Supervisors perform their duties.

In the meantime, we have added information, links, and resources to this page that we hope will help you perform your duties as a Child Support Supervisor.

Remember, the best source of information for the Child Support Program is [User Documentation on DHS SIR](#).

### AVAILABLE TRAINING

There are several courses that new and experienced workers and supervisors can take depending on their level of child support knowledge and job duties.

For suggestions about available training to take see the [Available Training](#) page.

### MORE INFORMATION ON:

- [Administrative Reviews](#)
- [Approving Holds](#)
- [Bill Suppression](#)
- [Case Closure](#)
- [Case Opening](#)
- [Fees](#)
- [Maintaining County](#)
- [Managing for Results](#)


### Resources-Links to other areas on DHS SIR

- County Messages in the Past 30 Days
- Prism Distribution Lists
- County Directories
- Support and Training Request Page
- Business Management Resources
- Performance Resources
- Reports and Resources
- Self-Assessment Review
- Strategic Plan
- Advisory Board
- Big 8

### Supervisor Information Page Contact

Contact	Business Phone	E-mail Address
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**William Oncken, Jr.**  
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Coauthor, *The One Minute Manager*<sup>®</sup>

Patricia Zigarmi

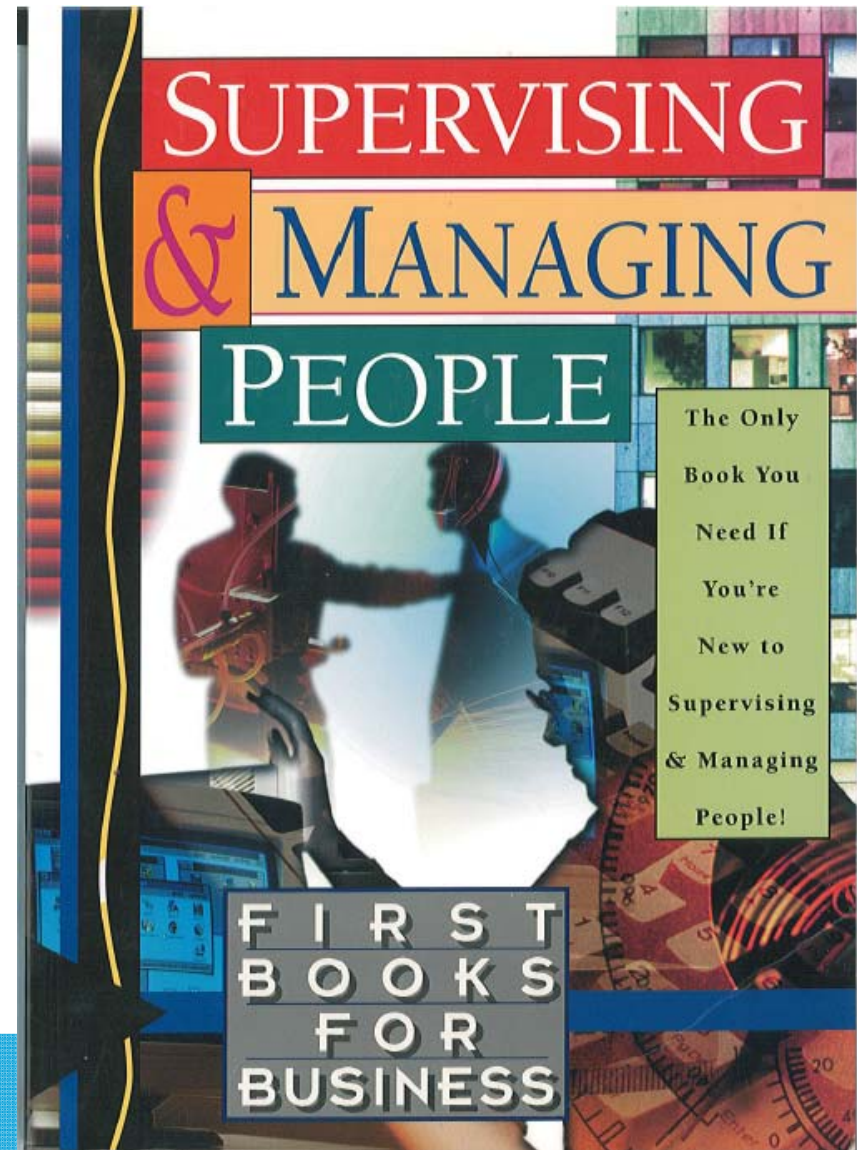
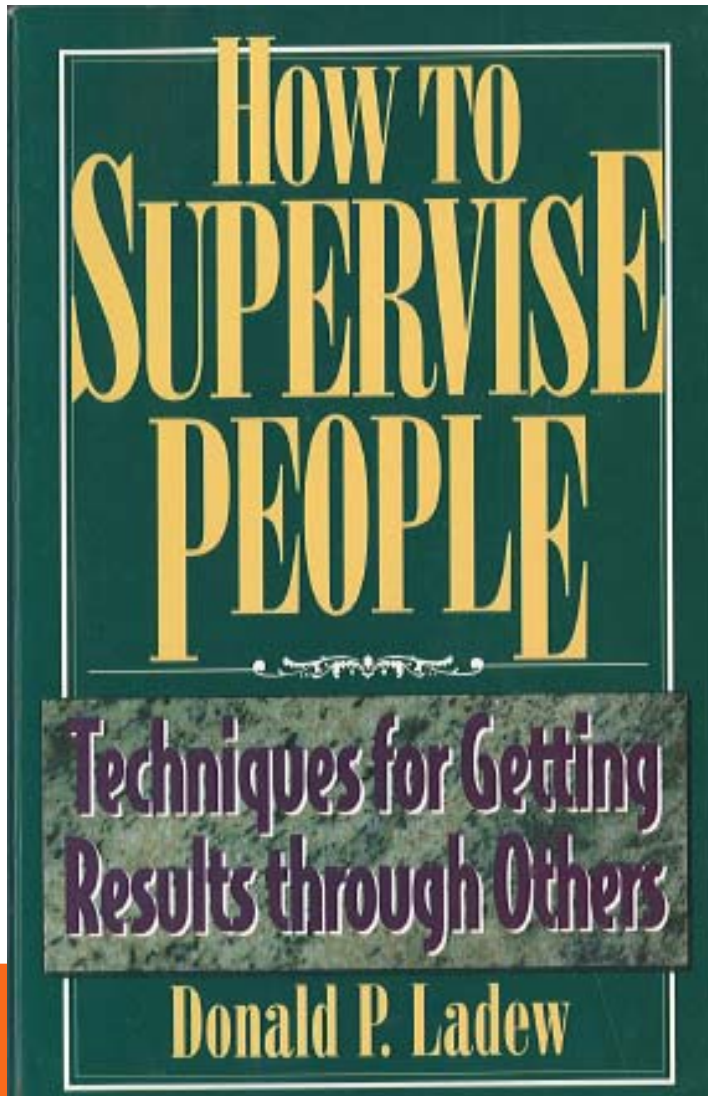
Drea Zigarmi

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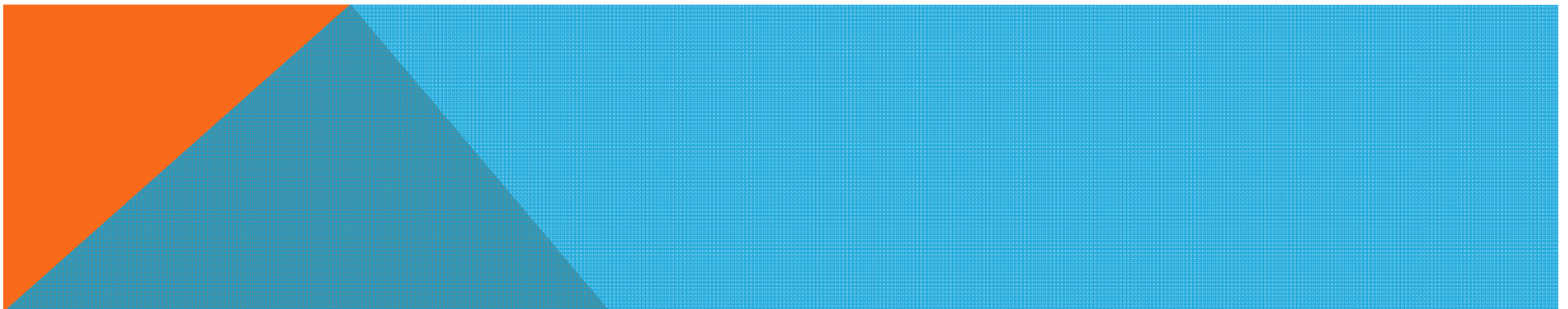




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[http://www.thoughtleadersllc.com/2012/06/5-steps-for-tackling-your-role-as-a-new-leader/?utm\\_source=feedburner&utm\\_medium=email&utm\\_campaign=Feed%3A+ThoughtLeadersLlcBlog+%28thoughtLEADERS+Blog%29](http://www.thoughtleadersllc.com/2012/06/5-steps-for-tackling-your-role-as-a-new-leader/?utm_source=feedburner&utm_medium=email&utm_campaign=Feed%3A+ThoughtLeadersLlcBlog+%28thoughtLEADERS+Blog%29)

<http://www.aspire-cs.com/driving-from-the-passenger-side>





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